

File No.A-12018/02/2024-NTH
Department of Consumer Affairs,
National Test House Division,

12/2, Jamnagar House, Shahjahan Road,
New Delhi-110001
Date- 28.10.2024

OFFICE MEMORANDUM

Subject:- Amendment in RRs for the post of Administrative Officer in NTH - reg.

The undersigned is directed to refer to the above mentioned subject and to forward herewith a copy of draft amended Recruitment Rules, 2024 for the post of Administrative Officer, National Test House, Department of Consumer Affairs. It is requested that the same may be uploaded on the website of this Department for seeking comments of the public on the same. A time limit of 30 days may be given for offering the comments which may be addressed to email- ***aamir.edu@nic.in***.

2. Approval of competent authority has been obtained for amendment in the RRs of above said post.

Encl:- Copy of draft amendment RRs



(Mohd. Aamir)

Under Secretary to the Govt. of India

Shri N. Natarajan,
Technical Director, NIC,
Department of Consumer Affairs,
Krishi Bhawan, New Delhi.

[To be Published in the Gazette of India, Part-II, Sections 3 Sub-section (i)]

MINISTRY OF CONSUMER AFFAIRS, FOOD AND PUBLIC DISTRIBUTION
(Department of Consumer Affairs)
New Delhi, the....., 2024

G.S.R. – In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the National Test House, Ministry of Consumer Affairs, Food and Public Distribution, Department of Consumer Affairs, Administrative Officer Recruitment Rules, 2024, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Administrative Officer in the National Test House, under Department of Consumer Affairs, Ministry of Consumer Affairs, Food and Public Distribution, Department of Consumer Affairs, namely :-

1. Short title and commencement. – (1)

These rules may be called the National Test House, Administrative Officer Recruitment Rules, 2024.

(2). They shall come into force on the date of their publication in the Official Gazette.

2. Application- These rules shall apply to the posts specified in column 1 of schedule annexed to the rules.

3. Number of post, classification, level in pay matrix.– The number of post, its classification, level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

4. Method of recruitment, age-limit, educational qualifications, etc.– The method of recruitment, age-limit, educational qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the Schedule.

5. Disqualification.– No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,
shall be eligible for appointment to the said post:

6. Power to relax. – Where the Central Government is of the opinion that it is necessary and expedient to do so, it may, by order and for the reasons to be recorded in writing in consultation with Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving. – Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, other backward classes, ex-Servicemen and other special

categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non selection post	Age – limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Administrative Officer	1* (* Subject to Variation Dependent on Workload)	General Central Service, Group 'A', Gazetted, Non-Ministerial	Level – 11 (Rs. 67700 – Rs. 208700/-)	Not applicable	Not more than 40 years for direct recruits.
Educational and other qualifications Required for direct recruits		Whether age and educational qualifications prescribed for direct recruits will apply in case of promotes	Period of probation, if any	Method of Recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	
(7)		(8)	(9)	(10)	
(i) Degree from a recognized University or Institute: and (ii) Five years' experience in accounts/administration/establishment work in a Central Government office or public sector undertakings or autonomous or statutory body.		Not applicable	Two years for direct recruitment	Composite Method (deputation including short term contract) plus promotion failing which by direct recruitment.	
In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made					

Deputation (including short term contract) plus promotion

Officers from the Central Government/ State Government/Union territories/Autonomous bodies/Statutory bodies/Public sector undertakings/Research institutions/Universities:-

- (a) (i) holding analogous post on regular basis in the parent cadre or Department; or
 (ii) with five years' service in posts in the in pay level – 10 in the pay matrix (Rs.56100-177500/-) and
- (b) possessing the qualifications and experience prescribed as under:-
- (i) degree of a recognized University or Institute: and
 (ii) five years' experience in accounts/ administration/establishment work in a Central Government office or public sector undertakings or autonomous or statutory body.

Note 1: The Departmental Administrative Officer (Grade-I) in the pay level 10 in the pay matrix (Rs. 56100-177500/-) with five years' regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Note 2: The period of deputation including the period of deputation in another cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years.

Note 3: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of application.

Note 4: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2016 or the date from which the revised level in the pay matrix based on the recommendations of the Seventh Central Pay Commission has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scales of pay into one grade with a common level in the pay matrix and where this benefit will extend only for the post (S) for which that level in the pay matrix is the normal replacement grade without any up-gradation.

If a Departmental Promotion committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
Departmental Promotion Committee (for Confirmation) 1.Additional Secretary/Joint Secretary- Chairman Department of Consumer Affairs.	Consultation with Union Public Service Commission is necessary for direct recruitment.

2. Director General, National Test House - Member	
3. Director/ Dy. Secretary, DoCA, - Member	

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Mohd Aamir, Under Secretary (NTH)