No. A-32013/04/2015-NTH

Government of India

Ministry of Consumer Affairs, Food & Public Distribution

Department of Consumer Affairs

(National Test House Division)

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Gallery No. 12/2, Jam Nagar House,

Shahjahan Road, New Delhi - 110011

Dated the 30th January, 2016

To,

 The Chief Secretaries

 (All State Governments)/ Union Territories

**Subject : Filling up of the post of Scientist SB (Chemical) in NTH at Kolkata in the Pay Scale of**

 **Rs. 8000-275-13500 (Pre-Revised) Revised Pay Band -3, Rs. 15600-39100 + Grade Pay**

 **of Rs. 5400/-**  **in the National Test House on deputation basis (including short term**

 **contract).**

 I am directed to say that it has been decided to fill up One post of Scientist SB (Chemical) in NTH at Kolkata in the Pay Scale of Rs. 8000-275-13500 (Pre-Revised) Revised Pay Band -3, Rs. 15600-39100 + Grade Pay of Rs. 5400/- in the National Test House a subordinate Office under the Department of Consumer Affairs on transfer of deputation (including short term contract) from the :-

1. Officers under the Central/ State Government/ Public Sector Undertakings/ Autonomous Bodies/ Research Institute /University :-

(a) (i) holding analogous posts on regular basis; or

(ii) with 3 years regular services in posts in the scale of Rs. 2000-3500/- (Pre-revised) Revised Pay Band -2, Rs. 9300-34800 + Grade Pay of Rs. 4800/-or equivalent; and

(b) possessing the educational qualifications & experience as follows :

|  |  |
| --- | --- |
| Essential | 1. Master degree in Chemistry (Pure/Allied/ Industrial) or degree in chemical engineering/ Chemical Technology of a recognised University or equivalent.
2. Three years’ experience of Chemical analysis of organic/ inorganic/ allied materials in a recognised laboratory preferably using modern instrumental methods of analysis.
 |
| Desirable | Experience of Research and Development work in the areas covered by Educational Qualification (ii). |
| Experience | Three years’ experience of Chemical analysis of organic/ inorganic/ allied materials in a recognised laboratory preferably using modern instrumental methods of analysis. |

 The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

 Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall ordinarily **not to exceed three years.** The maximum age limit for appointment by transfer on deputation (including short- terms – contract) shall not be exceeding fifty-six years as on the closing date of the receipt of application.

**The Place of posting is Mumbai, Chennai, Ghaziabad, Guwahati, Jaipur & Kolkata.**

**Brief Duty of the Post:**

Scientist SB (Chemical) is overall Incharge of the laboratory and assists in purchasing of instruments etc. for laboratory. He is also responsible for scrutiny of the samples in the light of prescribed guidelines and authorized to seek any clarification from the client relating to test before marking the same to Scientific Officer/Assistant for testing. He is responsible for checking the draft Report submitted by Scientific Officer/ Assistant and also sign on the final test Report on behalf of Director General. He will assist the Scientist SC in other technical matters.

**2.** It is requested that the applications in the enclosed proforma **(Appendix – I)** from officers who are willing and fulfilling the above qualification and experience and whose service can be spared immediately on his/her selection to the post, kindly be forwarded to the **Deputy Director, Department of Consumer Affairs, 12/2, Jam Nagar House, Shahjahan Road, New Delhi -110011, within 60 (Sixty days) from the date of issue of this letter,** along with attested copies of latest 5 years’ Confidential Reports (each page attested by an officer not below the rank of under Secretary) Vigilance Clearance, No Penalty statement during the last 10 years, Integrity Certificate and Cadre Clearance (As per proforma enclosed). Incomplete application without above mentioned documents will not be entertained. Application received after the closing date will not be entertained.

Yours faithfully,

Sd/-

(D.K. Sonker)

Deputy Director (NTH)

Tel. /Fax No. 01123073612

Copy to :’

1. All Ministries/ Departments to the Government of India.
2. All Public Sector Undertakings (through Department of Public Enterprises)
3. All Autonomous bodies.
4. All the Laboratories/ Research Institutions (as per Appendix -1)
5. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi – 110002 with the request to forward to all the Heads of the Universities.
6. Deputy Director, Department of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi – 110016, with the request to circulate to all the scientific Institutions under their administrative control.
7. Bureau of Indian Standards, Manak Bhawan, Bahadur Shah Zafar Marg, New Delhi – 110002
8. Deputy Secretary (Administration), CSIR, Anusandhan Bhawan, Rafi Marg, New Delhi (with 10 spare copies)
9. Director, National Physical Laboratory, Dr. K.S. Krishnan Road, New Delhi - 110012
10. NIC, Department of Consumer Affairs, Shastri Bhawan, New Delhi with the request to place this vacancy circular on the website <http://consumeraffairs.nic.in> for wide circulation.

(D.K. Sonker)

Deputy Director (NTH)

**APPENDIX - I**

**Proforma**

Application for the post of Scientist SB(Chemical), National Test House

1. Name and Address (In Block Letters) (Complete postal address official and residential)
2. Date of Birth (in Christian era)
3. Date of retirement under Central/State Government Rules
4. Educational Qualification:-
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualifications/Experience Qualification /Experience

Required possessed by the officer

Essential (1) (2) (3)

Desired (1) (2) (3)

1. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
2. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Official/Institution | Post held | From | To | Scale of Pay and basic pay | Nature of duties(In detail) |
|  |  |  |  |  |  |

1. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent
2. In case the present employment is held on deputation/contract basis, please state:-
3. The date of initial appointment
4. Period of appointment on deputation/contract
5. Name of the parent office/organization to which you belong.
6. Additional details about present Employment

Please state whether working under (Indicate the name of your employer relevant column):

1. Central Government (d) Universities
2. Autonomous (e) Others
3. Government Undertakings
4. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
5. Are you in Revised Scale or pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
6. Total emoluments per month now drawn.
7. Additional Information, if any, which you would like to mention is support of your suitability/ for the post (This among other things may provide information with regard to :-
8. Additional academic qualification
9. Professional training and
10. Work experience over and above prescribed in the Vacancy Circular/ Advertisement).

(Note: Enclose a separate sheet, if the space is insufficient).

1. Whether belongs to SC/ST
2. Remarks : ( The candidates may indicate information with regard to
3. Research publication and reports and special projects;
4. Awards/ Scholarships/Official Appreciation;
5. Affiliation with the professional bodies/ institutions/ societies and
6. Any other information.

(Note: Enclose a separate sheet, if the space is insufficient).

 I have carefully gone through the Vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of Selection for the post.

Date :

Signature of the Candidate

 Address

 Telephone No.

Countersigned

(Employer with seal and telephone number)

Note: whenever there is a change of address or change in telephone number, the candidates/ Employer should intimate the same.

**Integrity Certificate**

After scrutinizing the service records of Shri /Smt./Ms……………......working as …………………, it is certified that there is no doubt about his/her integrity.

Name and Designation of the Officer with Stamp

(to be signed by the Officer) not below

the rank of Deputy Secretary level

**Major /Minor Penalties Certificate**

This is certified that no major/minor penalties have been imposed on Shri/Smt./Ms. ………………

Working as …………………. During the last ten years.

Name and Designation of the Officer with Stamp

(to be signed by the Officer) not below

the rank of Deputy Secretary level

**Vigilance Clearance Certificate**

This is to certified that neither Vigilance case/disciplinary/criminal proceedings are pending nor contemplated against Shri/Smt./Ms. ………………working as …………………. He/She is clear form Vigilance angle.

Name and Designation of the Officer with Stamp

(to be signed by the Officer) not below

the rank of Deputy Secretary level

**Cadre Clearance Certificate**

This is to certify that the competent authority has granted Cadre Clearance to Shri /Smt…………..

for applying to the post of Deputy Director (Admn.) on deputation basis

Name and Designation of the Officer with Stamp

(to be signed by the Officer) not below

the rank of Deputy Secretary level