

No. O-12011/15/2022-CFS
Government of India
Ministry of Consumer Affairs, Food and Public Distribution
Department of Consumer Affairs

Krishi Bhawan, New Delhi
Dated the 14th October, 2024

To

1. The Secretaries of all the Ministries/Departments of Government of India.
2. Director General, Bureau of Indian Standard (BIS), New Delhi.
3. Registrar, National Consumer Disputes Redressal Commission (NCDRC), New Delhi.

Subject : Circulation of vacancies for various posts in NCCF on deputation basis -reg.

Sir,

I am directed to refer to NCCF's letter No. NCCF/HO/Pers./Ministry/2024-25/9373 dated 8th October, 2024 (copy enclosed) on the subject cited above.

2. The National Cooperative Consumers' Federation of India Ltd. (NCCF) is an apex body of Consumer Cooperatives in the Country, which is registered under the Multi State Cooperative Societies Act, 2002 and amendment thereof 2023.
3. NCCF has proposed to fill up various posts as per the vacancy circular enclosed on deputation basis which are purely under the administrative control of NCCF and not under Central deputation. NCCF has invited applications of suitable and eligible officers, who can be spared immediately in the event of selection for the above posts as per NCCF guidelines/terms & conditions given in the vacancy notice. The application may be sent through proper channel to the Incharge (P&A), NCCF within 30 days from the date of publication of NCCF notification. For any further details/information, NCCF may be contacted directly.
4. Ministries/Departments are requested to circulate the above vacancies to all Cooperative organisations/PSU/Autonomous/Statutory Organisations under their administrative control.
5. This issues with the approval of the competent authority.

Encl: As above.

Yours faithfully,


(Mohd. Aamir)

Under Secretary to the Govt. of India

Copy to :-

- i. Managing Director, NCCF, New Delhi.
- ii. Technical Director, NIC, Computer Cell, DoCA for uploading this vacancy circular on the official website of this Department.

भारतीय राष्ट्रीय
उपभोक्ता सहकारी
संघ मर्यादित



National Cooperative
Consumers' Federation
of India Ltd.

NCCF/HO/Pers./Ministry/2024-25 /9373

Dated: 08.10.2024

To,


Shri Pramod Kumar Sahoo,
Deputy Secretary (NTH),
Ministry of Consumer Affairs, Food & Public Distribution,
Krishi Bhawan, New Delhi-01.

**Sub: Revised Advertisement of vacancy for filling up of the various posts in
NCCF and Branches of NCCF on deputation basis-reg.**

Sir,

This is in reference to the subject cited above. In this regard, please find the attached revised advertisement for the various posts in Head Office and Branches of NCCF on deputation basis. In this connection, you are requested to upload the same on the DoCA website on an urgent basis. Additionally, it would be greatly appreciated if you could circulate this information to other ministries and offices to ensure broad awareness and outreach. The last date for submission of application is 30 days from the date of publication of this advertisement.

Encl.. As above.


08/10/2024
(Shakti Singh)
Incharge (P&A)

VACANCY ADVERTISEMENT

NCCF/HO/P&A/Adv./Deputation/2024-25/9374

Date: 08.10.2024

Vacancy for filling up the following various Posts in Head Office and Branches of NCCF on deputation basis.

NCCF invites applications for the various posts in Head office and Branches of NCCF on deputation basis.

S. No.	Post / Scale as per 7 th CPC	Section / branch under which staff is required	Qualification	Experience/ Age	Remarks
1	Dy. Manager / Level 11	01-Vigilance, H.O 01 - P&A, H.O (Total= 02)	General/Vigilance Essential: Post-Graduation in Human Resources/ Administration/ Marketing or Bachelor's degree in Law/Civil. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred. Personnel Essential: Post-graduation in Human Resources. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred. Administration Essential: Post-Graduation in Human Resources/ Administration/ Marketing or Bachelor's degree in Law/Civil. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred.	(7 yrs. service in Level-9) (5 yrs. service in Level -10) (Level-11 Analogous Post) Age: 40 Years	Eligible for Deputation allowances as per Govt. Norms.
2	Assistant Manager / Level 7	04-Vigilance, H.O 02-P&A, H.O 01-each in Chennai, Kanpur, Shimla, Lucknow & Mumbai. (Total= 11)	General/Vigilance Essential: Post-Graduation in Human Resources/ Administration/ Marketing or Bachelor's degree in Law/Civil. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred.	5 years' services in Level-6 or Level-7 Analogous Post Age: 30 Years	Eligible for Deputation allowances as per Govt. Norms.

			<p>Personnel Essential: Post-graduation in Human Resources. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred.</p> <p>Administration Essential: Post-Graduation in Human Resources/ Administration/ Marketing or Bachelor's degree in Law/Civil. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred.</p>		
3	Accountant for Branches / Level 6	01-each Chennai, Shimla, Pune, Indore, Nashik, Lucknow & Mumbai (Total= 07)	<p>Essential: Post-Graduation in Commerce. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred.</p>	(6 yrs. service in Level-5) (Level 6- Analogous Post) Age: 30 Years	Eligible of Deputation allowances as per Govt. Norms.
4	Hindi Officer / Level 6	01-H.O. (Total= 01)	<p>Essential: Master's degree of a recognized University or equivalent in Hindi with English as a subject at degree level. Desirable: Experience in the Government/ PSU/ Autonomous/ Statutory bodies will be preferred.</p>	(6 yrs. service in Level-5.) (Level 6 - Analogous Post) Age: 30 Years	Eligible for Deputation allowances as per Govt. Norms.

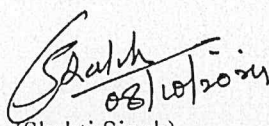
Eligibility:

1. Officer under the Central Government/ State Government/ Union Territories /Autonomous Bodies/ Statutory Bodies/ PSUs.
2. Possessing the qualifications and experience prescribed above.
3. The period of deputation will be 3 to 5 years maximum.
4. While forwarding the application, the following documents may positively be furnished by the sponsoring authority:
 - a. Integrity Certificate
 - b. Vigilance Clearance
 - c. Attested copies of Annual Confidential Report (CRS/ACRs) for the last 5 years
 - d. Cadre Clearance
 - e. Statement showing Major or Minor Penalties, if any, imposed during the last 10 years.

It is requested that the applications in the enclosed proforma (Annexure-1) from officer who are willing and fulfilling the above mentioned qualifications and experience and whose service can be spared immediately on his/her selection to the post, may kindly be forwarded through proper channel to the "Incharge (P&A)", NCCF of India Ltd., NCU Complex, 3, Siri Institutional Area, August Karanti Marg, Hauz Khas, New Delhi-110016". The signed application shall be submitted in 30 days of publication of this notification either by e-mail to admincell@nccf-india.com or by post or by manual delivery. The officers may also submit the advance copy of the application.

Unsigned application form will not be considered. Delay in submission of application shall be the responsibility of applicant.

Encl. As above.


 (Shakti Singh)
 In-charge (P&A)
 NCCF of India Ltd.

Position	Organization	Duration	Key Responsibilities

4. Technical Skills

5. Additional Skills and Qualifications

6. Key achievements

7. References

Name	Position	Organization	Contact Information

8. Declaration

I declare that the information provided above is true and correct to the best of my knowledge
if I understand that any false information may result in my disqualification or termination of
employment.

Date:

Place:

Signature:.....

Enclosures:

1. Self-attested copies of educational certificates
2. Self-attested copies of experience certificates
3. Any other relevant documents