

No. A-50011/1/2017-Estt
Government of India
Ministry of Consumer Affairs, food & Public Distribution
Department of Consumer Affairs

Krishi Bhawan, New Delhi
Date: 18th January, 2022

ADVERTISEMENT

Subject: Engagement of Young Professional on contract basis.


Ministry of Consumer Affairs, Food & Public Distribution, Department of Consumer Affairs seeks to engage **02 (Two) Young Professionals** on contractual basis for physically being present and working on full time basis in the office and providing technical, research and analytical inputs in the fields of Consumer Protections and legal aspects associated with it and other work areas as assigned from time to time related to Department of Consumer Affairs.

2. The details are as under:

01.	Name of Post	Young Professional
02.	Number of Posts	02
03.	Period of Contract	Initially for a period of 1 year [can be extended upto 3 years-one year at a time, on the recommendation of Competent Authority]. In case a person leaves before completion of one year, he/she will not get any work certificate.
04.	Method of Recruitment	Contract Based through Open Market
05.	Age limit	Candidates should be below 32 years of age as on last date of submission of application.
06.	Remuneration per month	An initial consolidated amount of Rs. 40,000/- per month.
07.	Educational Qualification	<u>As per Annexure-I</u>
08.	Job Description	<u>As per Annexure-I</u>
09.	Place of Posting	New Delhi

3. Other terms and conditions are as under:

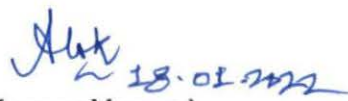
- **Rotation:** Depending on the requirements of Department of Consumer Affairs and candidate's personal skills, he/she can be rotated to other divisions within CONSUMER AFFAIRS with the approval of Competent Authority.
- **Place of Posting:** The place of posting will be New Delhi.


18.01.2022

- **Period of Engagement** in Department of Consumer Affairs on contract will be for a period of 1 year,(can be extended upto 3 years - one year at a time, on the recommendations of Divisional Head to be approved by the Committee Constituted to recruit Young Professionals. In case a person leaves before completion of one year, he/she will not get any work certificate. However, in case of performance of any Young Professional is not found upto the mark, their services will be discontinued after giving one month notice.
- **Leave:** Leave of 8 days shall be allowed in a year on pro-rata basis.
- **Tax Deduction at Source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Department of Consumer Affairs will issue TDS Certificates/Service Tax, as applicable.
- **Other Allowance: No TA/DA** shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance/Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible to them.
- The assignment is purely contractual and can be terminated at any point in time after following due procedure as prescribed above. The work and days on contract duty do not allow any representation or claim for any form of employment at any point in time to the Young professionals selected.

4. Interested candidates may send their bio-data in the enclosed format (Annexure-II) through mail / post so as to reach the following address latest by **31st January 2022 (by 5.30 PM)**. The mail id is soestt-ca@gov.in .

Under Secretary (Establishment)
Ministry of Consumer Affairs, Food & Public Distribution
Department of Consumer Affairs
Krishi Bhawan, New Delhi-110001


(Alok Kumar Verma)
Director

1. All the Ministries and Departments of the Govt. of India with the request to give wide publicity to the circular among the concerned.
2. All the Sections in Department of Consumer Affairs.
3. NIC Cell with the request to upload the circulars on the website of this Ministry.

Annexure-I

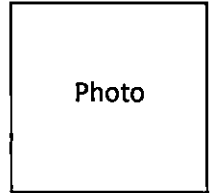
Job Description for Young Professional in Department of Consumer Affairs.

S.No.	Name of Division	Requirement	Job Description	Qualification Requirement
1.	Consumer Protection Unit/ Attachment within the Department in any important office	01	Consumer Protection Bill, State Consumer Helpline, Confonet, All matter of NCDRC, Central Consumer Protection Authority, etc.	L.LB Knowledge of computers , MS Office, High quality power Point presentations , Legal data Analysis , Legal Case Reports analysis .Drafting of Legal notices and replies Note: Individual should have knowledge of handling legal work/drafting of rules/regulations etc.
2.	Parliament and Coordination/ Attachment within the Department with any important office.	01	To analyse various scheme of the Department and provide the relevant input in specified format as sought by various organisations, specialized task like output outcome monitory framework, Data Governance Quality Index etc. In addition to this any other task as assigned by the Department which requires special technical skill and knowledge in statistics/data analysis.	Graduation in Maths/Commerce/Engineering/Science/Statistics with specialization in Data analytics, Data Management , Data Mining or Artificial Intelligence. Knowledge of High Quality Power Point presentations, professional presentations with graphs, info-graphical displays, Trend analysis and other data governance and quality assessment software tools would be desirable.

Application for Young Professionals in D/o Consumer Affairs.

Personal Details:-

1. Name-
2. Father's Name-
3. Date of Birth-
4. Age as on 31.1.2022-
5. Domicile:-
6. Nationality-
7. Correspondence Address-
8. Permanent Address-



9. Educational Qualification (list from Graduation onwards):

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Grade	% Marks
1.						
2.						
3.						

10. Work Experience, if any-

S.No	Organisation/Institute	Period from	Nature of Work	Remarks

11. Language Proficiency-

S.No	Language	Read	Write	Speak
1	Hindi			
2	English			

12. Any other specific information in relation to essential/desirable qualifications and experience (use separate sheets, if necessary).

Signature of candidate with date
 Email
 Mobile: