

No.U-16011/1/2020-P&C  
Government of India  
Ministry of Consumer Affairs, Food & Public Distribution  
Department of Consumer Affairs

Krishi Bhawan, New Delhi - 110001.

Dated 20<sup>th</sup> November, 2023

**ORDER**

In pursuance of sub-section 1 & 2 of Section 5 and sub Section 1 of the Section 19 of the Right to Information Act, 2005 and in super-session of earlier Orders issued in this regard, the competent authority has designated following officers of Department of Consumer Affairs as CPIOs and First Appellate Authorities in respect of the subject matters mentioned against their names:

S.N.	C P I O	Section/ Desk / Unit	First Appellate Authority
1.	Shri Subhash Chandra Meena, Director	ECR&E Price Monitoring Division	Dr. Kamkhenthang Guite, Economic Adviser
2.	Sh. K Chandra Singha, Director	IFD and Budget	Ms.Jenney Kiloung CCA
3.	Ashutosh Agrawal,DD	Legal Metrology/ Weights and Measures	Smt.Nidhi Khare Special Secretary
4.	Shri Pramod Kumar Sahoo, Deputy Secretary	BIS	Shri Vineet Mathur, Joint Secretary
5.	Sh. S K Mishra, Deputy Secretary	CPU (Except CONFONET, NCH and e-Daakhil) Publicity	Shri Anupam Mishra, Joint Secretary
6.	Shri Jitender Ahlawat, Deputy Secretary	E-governance, Reforms, new projects and innovation Upgradation and transformation of CONFONET	Shri Vineet Mathur, Joint Secretary
7.	Ms. Swwarupa Saraan, Deputy Secretary	Consumer Welfare Fund	Shri Anupam Mishra, Joint Secretary
8.	Sh. Aman Jain, Director	P&C Cooperation Official Language	Shri Shashi Bhushan, Advisor(Cost) Dr. Kamkhenthang Guite, Economic Adviser

9.	Dr. A.B.S. Shalini, Deputy Secretary	NCH, e-daakhil	Shri Anupam Mishra, Joint Secretary
		National Test House	Shri Vineet Mathur, Joint Secretary
		Establishment	
10.	Shri Ramesh Singh, Deputy Secretary	Emblems & Names	Shri Vineet Mathur, Joint Secretary
		Public Grievances	
		General Admin	
11.	Shri T.R. Sathish Chandran, Jt. Director (Cost)	O&M	Shri Shashi Bhushan, Advisor(Cost)
		Cost	
		RTI Cell	
		Vigilance	Shri Vineet Mathur, Joint Secretary
12	Smt. Jayalakshmi Kannan, Under Secretary	Cash	Ms.Jenney Kiloung CCA

2. In the event of any CPIO proceeding on leave or post lying vacant for a period of more than three days, his/her link officer will discharge the duties of CPIO in his/her place during such absence. In case of absence of First Appellate Authority for one week or more, the link officer will act as the Appellate Authority in his/her place during such absence. The CPIOs and FAAs will share their ids and passwords with their link officers. The CPIOs shall submit quarterly returns for each quarter by 15th of the month following quarter under report.

3. In the absence of a CPIO/Appellate Authority, the concerned Section Officers/Section/Desk in-charges/AD dealing with the subject, shall put up the RTI related matters to the respective link Officer directly for disposal of such matter to ensure their disposal within the statutorily prescribed time-limit and also for submission of quarterly returns. All the CPIOs and FAAs will clear the RTI applications/appeals immediately on receipt of this order.

4. This issues with the approval of the Competent Authority.

**(T.R.Sathish Chandran)**

Joint Director (Cost)

Tel. No.23384390

[schandran.73@nic.in](mailto:schandran.73@nic.in)

To: All CPIOs and Appellate Authorities as per above list

Copy for information to:

1. PSO to Secy (CA) / Sr. PPS to S S (CA) / PPS to JS (CA) / PS to JS (VM)/ PS to EA/PS to Advisor (Cost)/PPS to CCA.
2. All Officers/Sections in the Deptt of Consumer Affairs > *e-Office KMS*.
3. Director (IR), Deptt of Personnel & Training, North Block, New Delhi.
4. Registrar, Central Information Commission, CIC Bhawan, Baba Gang Nath Marg, Munirka, New Delhi.
5. US (GA) for necessary changes in display board at the Facilitation Counter.
6. Director (NIC), Room No. 546B, Krishi Bhawan, for uploading the Order in the website of this department immediately.
7. AD (OL) for Hindi version of the list (to uspc-ca@nic.in).
8. Spare copy folder and Guard file.

**(T.R.Sathish Chandran)**

Joint Director(Cost)

Tel. No.23384390

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