

WM-30/4/2021
Government of India
Ministry of Consumer Affairs, Food and Public Distribution
Department of Consumer Affairs
Legal Metrology Unit

Krishi Bhawan, New Delhi – 110001

No. 1.GATC/2021

Dated: 4.8.2021

NOTICE

“Inviting applications for Recognition/ Notification of NABL accredited testing/calibration laboratories for GATC purpose under Legal Metrology

Under the provision of GSR No 95(E) , the Govt of India, Department of Consumer Affairs intends to notify NABL accredited testing/calibration laboratories for GATC purpose as per the notification dated 1st February 2021 or otherwise.

The testing/calibration laboratory (s) shall conduct test as per requirement of the Legal Metrology(Government Approved Test Centre) Rules 2013. The laboratory (s) is also expected to have NABL accreditation.

Applications are invited from interested parties/laboratories in the prescribed format for recognition under GATC and are requested to supply the information (along with the valid documentary proof) to Legal Metrology in the prescribed format attached alongside.

The stated procedure of recognition/notification of laboratories under Legal Metrology is an open and continuous process to be pursued until any further amendments/orders by Legal Metrology.

In this regard detailed information may be obtained from Legal Metrology Unit, Department of Consumer Affairs website <https://consumeraffairs.nic.in/organisation-and-units/division/legal-metrology/weights-and-measures>



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PROCEDURE

1. PURPOSE

1.1 This document describes the procedure for recognition and notification of the NABL accredited testing/calibration Laboratories as per ISO/IEC 17025 by the Legal Metrology.

2. SCOPE

2.1 This document describes the process that the Testing/Calibration Laboratories are expected to follow for obtaining recognition from Legal Metrology as demonstration of compliance to its regulations.

2.2 The stated procedure of recognition of Laboratories under GATC is an open and continuous process to be pursued until any further amendment/orders by Legal Metrology.

3. ELIGIBILITY FOR RECOGNITION

3.1 NABL accreditation as per ISO/IEC 17025 for the relevant scope is a prerequisite for applying for recognition and notification by Legal Metrology.

3.2 NABL scope of accreditation in different items/products under Weights and Measures guidelines/circulars.

3.3 Merely being assessed and found competent by NABL would not entitle any laboratory to Legal Metrology recognition. Legal Metrology reserves the right to assess need for labs and recognise labs only, if needed. It also reserves the right to recognise labs with a restricted scope than for which the testing/calibration laboratory has been accredited by NABL.

4. RECOGNITION PROCESS

4.1 Once the Laboratory has obtained accreditation from NABL against ISO/IEC 17025 , it should follow the following process for obtaining Legal Metrology recognition.

4.1.1 The Laboratory seeking Legal Metrology recognition is required to apply in the prescribed application proforma at Annexure 1.

4.1.2 The Laboratory shall submit the application form duly filled and signed by designated Principle Officer of the laboratory or an authorized representative/s of the Laboratory, along with the required documents and prescribed fee.

The following documents are mandatory to be submitted along with the application form:

1. NABL Accreditation Certificates issued by NABL for recognition as GATC with due validity
2. Scope of testing/calibration with facilities
3. Quality Manual / Management System Document

The application processing fee of Rs. 10000/-as DD in favor of “Pay and Accounts Officer, Department of Consumer Affairs, payable at New Delhi” is to be submitted along with the duly filled application form and with the above documents.

4.1.3 Applications in any other format are not accepted by the Legal Metrology. Incomplete applications shall not be processed and the deficiencies shall be communicated to the applicant Laboratory for providing missing information. The Laboratory should provide information within 30 days failing which the application shall be rejected without any further reference.

4.1.4 Legal Metrology shall on the basis of the scope and criteria mentioned on the NABL Accreditation Certificate decide upon the recognition of the applicant Laboratory. The decision of the Legal Metrology shall be communicated to the applicant Laboratory, within 60 days of the receipt of complete application.

4.1.5 The GATC recognition of Testing/Calibration Laboratory shall be maintained on the following conditions;

a) The Laboratory continues to maintain the NABL accreditation (against ISO/IEC 17025 and the GATC Rules) for the relevant scope ;

b) There are no adverse reports/information/complaint with the Legal Metrology about the Laboratory regarding the testing/calibration activities performed by the laboratory which are found valid by Legal Metrology.

c) The GATC recognition of the laboratory is valid subject to:

i. Validity of NABL accreditation for the relevant scope;

ii. the specific period as indicated by Legal Metrology; and

iii. maintains integrity in its operations at all times

d) In case of NABL accreditation is suspended/withdrawn/any adverse decision taken, Legal Metrology recognition will automatically stand cancelled.

4.1.6 Legal Metrology shall reserve the right to call for any information from the recognized Laboratory, conduct an audit or investigation at its premises, refer any complaint regarding its functioning to NABL and seek any reports from NABL.

4.1.7 Legal Metrology may suspend/withdraw recognition in case its own investigations/audits reveal any adverse findings with due notice to the lab.

4.1.8 In the event of suspension/withdrawal of the NABL accreditation of the Laboratory, the Legal Metrology recognition of the lab shall automatically stand suspended/ withdrawn from the same date.

4.1.9 Following withdrawal of Legal Metrology recognition, the Laboratory shall be eligible to seek fresh recognition from Legal Metrology as a new applicant subject to conformance as per requirement of GATC.

4.1.10 All Laboratories that are recognized by Legal Metrology are permitted to mention the same on their stationary, publicity media, communications etc. However, it shall be the responsibility of the recognized Laboratory that the recognition is not misrepresented and Legal Metrology is not brought into disrepute in any manner.

4.1.11 Legal Metrology shall maintain and update the directory of Laboratories recognized by it with specific scope of work on its website.

**Application Form for approval of Government Approved Test
Centre (GATC)**

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Application Form for approval of Government Approved Test Centre (GATC)

Jurisdiction / area for which application is made: _____

We apply for approval of GATC of our testing/calibration lab as per details given below:

1. Name of the lab

Location(s) and Address(s)

Telephone No. _____ Fax No. _____ E-mail _____

2. Name of Parent Organization:

(If part of an organization)

Telephone No. _____ Fax No. _____ e-mail _____

3. Legal identity of the lab and date of establishment

(Please give Registration No. and name of authority who granted the registration. Copy of the certificate shall be enclosed)

4. Goods and Services Tax (GST) Number along with PAN/TAN Number

5. Accreditations Details (to be attached)

5.1 NABL Accreditation Certificate and Scope of Accreditation

5.2 Quality Management System Document

6. Scope applied (Name of the weight or measures for which Government Approved Test Centre has been applied)

Water Meter

Load Cell

•	Sphygmomanometer		•	Beam Scale
•	Clinical Thermometer		•	Counter Machine
•	Automatic Rail Weighbridges		•	Weights of all categories
•	Tape Measures			
•	Non-automatic weighing instrument of Accuracy Class-III/ Class-III (upto 150 kg)			

7. Organization

7.1 Management (Name, Designation, Qualification, telephone, Fax, e-mail)

- 7.1.1 Principal Officer of the lab _____
- 7.1.2 Person responsible for the management system _____
- 7.1.3 Person responsible for technical operations _____
- 7.1.4 Contact person for Legal Metrology _____

7.2 Proposed personnel to report, review and authorization of results (Signing of test reports/calibration certificates) of labs

Sl.	Lab/ Department/ Section	Name & Designation	Qualification with Specialization	Relevant experience (in years) related to present work	Relevant Training	Authorized for which specific area of testing/calibration	Specimen Signature

7.3 Total area of the organization including the detail of Government Approved Test Centre

7.4 Details of staff (No. of persons employed and their particulars)

Sl. no.	Name	Designation	Academic and Professional Qualifications*	Experience related to present work (in years)

Note:

- i.
- ii. Lab shall clearly indicate staff responsible for Site testing/calibration
- iii. Lab operating in shifts shall clearly identify the staff working in shifts.
- iv. *Please clearly indicate the area of specialization.

8. **Equipment / Standards available**

List of major testing/calibration equipment available for use

a. **Standard Maintained**

Sl. no.	Field & Parameter	Standard maintained	Model/ type/ year of make	Receipt dt.&dt. placed in service	Range	Measurement Uncertainty	Dt. of last calibration/ calibration due on*	Calibrated by**

b) **Calibration Facilities**

Sl. no.	Field & Parameter	Major Equipment	Model/ type/ year of make	Receipt dt.&dt. placed in service	Range	Overall Measurement Uncertainty	Date of last calibration/ calibration due on*	Remarks

Note:

- i. *The lab to decide the calibration interval based on ISO 10012 or ILAC-G24.*
- ii. *** Please mention name of calibration agency. In case the equipment is calibrated in-house, same needs to be clearly indicated under this column.*
- iii. *For traceability in measurement, refer NABL 142.*

9. **Fees details**

Application Fees (Rs.) _____
 DD/At par cheque** _____

10. **Undertaking by the lab**

We declare that

- 13.1 We are familiar with the terms and conditions of maintaining GATC approval process and will abide by the provisions of the legal metrology Act, 2009 and the rules made there under.
- 13.2 We satisfy all national, regional and local regulatory requirements for operating a lab.
- 13.3 No adverse action has been initiated / taken against the lab in the past. (If yes, please provide the details with present status)
- 13.4 All information provided in this application is true.

Signature _____

Name & Designation _____

Date & Place _____

Application Form - Check List

Sl.	Information / details provided as part of application	Availability
1.	Management System Document / Quality Manual (latest issue) according to ISO/IEC 17025: 2017.	
2.	Application fees	
3.	Copy of Legal Identity (Registration Details of the CAB)	
4.	Goods and Service Tax (GST) Number along with PAN/TAN Number	
5.	Scope applied (Name of the weight or measures for which Government Approved Test Centre has been applied)	
6.	Details of Management with Designation and Contact Details	
7.	List of staff and proposed personnel to report, review and authorization of results (Signing of test reports/calibration certificates) of labs	
8.	Total area of the organization including the detail of Government Approved Test Centre	
9.	Details of staff (No. of persons employed and their particulars)	
10.	List of Major Calibration Equipment used with details of traceability	

Verified the above details and confirmed the availability of all required documents/ details as part of application form.

Signature _____

Name & Designation _____

Date & Place
